



NPAC Annual Continuation Qualification

A reminder that all carriers that utilize the National Portability Administration Center (NPAC) database due to either porting or pooling must comply with the new Annual Continuation Qualification (ACQ) requirements by keeping the information on file with iconectiv current and attesting to such. The first ACQ deadline is **February 25, 2019**. Failure to comply with the ACQ requirement could result in suspension or termination of NPAC services. Carriers will need to review for accuracy their **Proof of Operating Authority** and their initial **NPAC/SMS Application**.

If all information remains correct and no changes are required, an authorized representative of the carrier can simply sign the final template letter that iconectiv released on January 14, 2019 and return via email directly to NPAC. Note that authorized representatives are the designated (1) NPAC Project Representative, (2) NPAC Primary Contact, or (3) NPAC Regional User Agreement Signatory for each carrier.

If a carrier determines that changes are required, notification in writing must be provided to the iconectiv account management team prior to submitting the ACQ letter. Note that if any of the three following items are changing, a New User Application (NUA) will be required:

1. Change to the Applicant Type (Wireless, Wireline, VoIP)
2. Addition or deletion of NPAC Region(s)
3. Change in Proof of Operating Authority

Keep in mind that carriers are obligated to keep information up-to-date throughout the year so it is important to notify iconectiv promptly in writing at the time such change occurs and not wait for the annual ACQ deadline.

Please contact Wendy Rutherford (830.895.7232, wrutherford@gvnw.com) or Crystal Hanus (830.895.7249, chanus@gvnw.com) with any questions or concerns.