

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

The screenshot displays the GvNW Consulting website interface. At the top left is the GvNW Consulting logo. To the right, there is a search bar and the slogan "Better Thinking. Better Results." Below the header is a navigation menu with links for Home, Services, News, Events, Careers, About Us, and Contact Us. The main content area is titled "KUSF" and dated "FRIDAY, JULY 22, 2011".

The "E-File" section includes a "Register Now!" link and a list of options: "Upload KUSF Worksheet", "KUSF Online Worksheet Submission" (highlighted with a red box), "Instructions (Company)" (highlighted with a red box), and "Instructions (Agent)".

The "Important Announcements" section features a notice about the "Order Setting The Kansas Universal Service Fund Assessment Rate For Year Fifteen - Wednesday, January 19, 2011" and a link to "read more...".

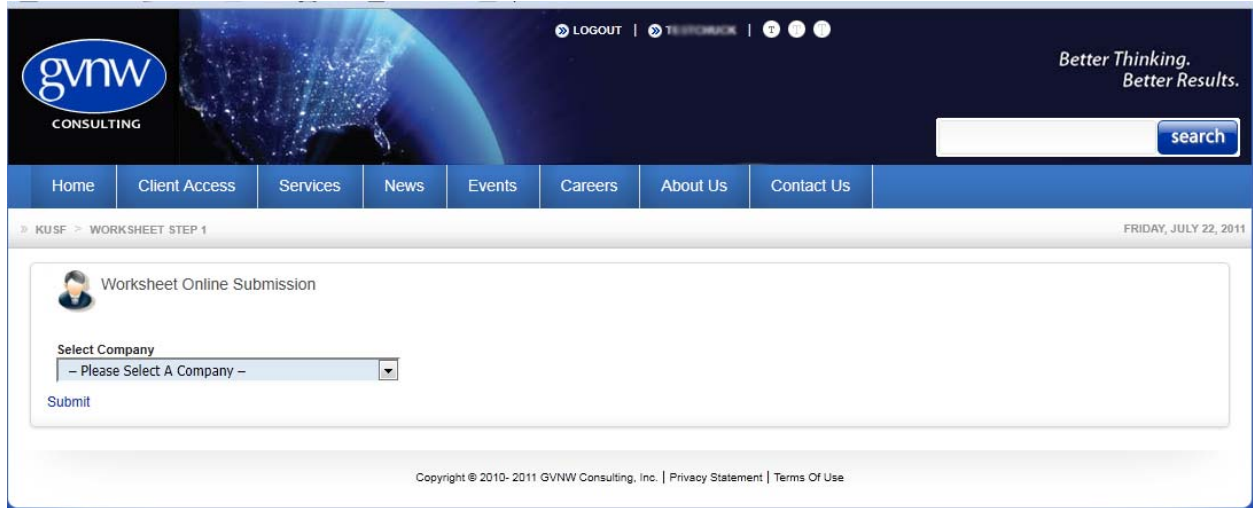
The "Rate (Plan Year 2011 - 2012)" section shows a rate of "6.18%" for the period "March 1 - February 29".

The "Kansas Carrier Remittance Worksheets" section lists worksheets for "Plan Year 2011 - 2012" and "Plan Year 2010 - 2011", including links for LEC and NON ILEC worksheets in both xls and pdf formats for various periods.

Other sections include "Kansas Corporation Commission" with links for Orders, Audit Orders, Opinions And Policy, and KCC Website; and an "FAQ" section with a "Download" link.

Log-In Screen: In the upper left-hand side of the page please click on “**KUSF Worksheet Online Submission**” in the E-Filers area.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company



The screenshot shows the GVNW Consulting website interface. At the top left is the GVNW Consulting logo. To the right of the logo is a navigation menu with links for Home, Client Access, Services, News, Events, Careers, About Us, and Contact Us. Further right is a search bar with a 'search' button. Below the navigation menu is a breadcrumb trail: 'KUSF > WORKSHEET STEP 1'. The main content area is titled 'Worksheet Online Submission' and contains a form with a 'Select Company' dropdown menu. The dropdown menu currently displays '- Please Select A Company -'. Below the dropdown menu is a 'Submit' button. At the bottom of the page, there is a copyright notice: 'Copyright © 2010-2011 GVNW Consulting, Inc. | Privacy Statement | Terms Of Use'.

Please use the drop-down arrow to select a Company for whom you will be reporting and click **“Submit”**.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

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search

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KUSF > WORKSHEET COMPANY INFORMATION FRIDAY, JULY 22, 2011

Worksheet Online Submission - Company Information

Please review the following Basic Company and Agent (If Applicable) information. If your information is not correct, stop here and contact your KUSF Administrator. If it is correct, you may proceed to enter your Revenue Data Month information.

BASIC COMPANY INFORMATION

Company Code: KS001

Company Name: Telephone Company

Primary Communication Business: LEC

AGENT COMPANY INFORMATION (If Applicable)

Agent Company Name: N/A

Agent Contact Name: N/A

REVENUE DATA MONTH

Plan Year: -- Please Select --

Data Period: -- Please Select --

Cut Off Date For Revenue Data Period:

Continue

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Please verify that the Basic Company Information is correct. If so, please proceed to select the Plan Year and Data Period for which you are reporting. The Cut Off Date for Revenue Data Period will automatically be displayed, then click **“Continue”**.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

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KUSF > WORKSHEET SUBMISSION - ILEC FRIDAY, JULY 22, 2011

Worksheet Online Submission - ILEC

A. Company Code KS00

B. Submission Date 07/22/2011

C. KUSF Assessments Collected from Customers
(Collected for Revenue Data Months Reported in Block E) \$0.00

D. Reporting Basis -- Please Select --

E. Revenue Data Month
Plan Year 2011 (Mar '11 - Feb '12)
Data Period January
Cut Off Date For Revenue Period 2/15/2012

F. Worksheet Submission Type -- Please Select --

SECTION 1 - CARRIER IDENTIFICATION

1. Company Name Telephone Company

2. Primary Communication Business LEC
Agent - Attachment B must be filed for current fiscal year

3. Agent Company Name N/A

3b. Agent Name N/A

SECTION 2 - INTRASTATE RETAIL REVENUE DATA

4. Local Exchange Service \$0.00

5. Local / Intrastate Private Line \$0.00

6. Wireless, Paging Charges (Include AirTime and Roaming) \$0.00

7. Interconnected VoIP \$0.00

8. Intrastate Switched Toll (Report Separately on Non-ILEC Worksheet) \$0.00

9. Alternative Access, Payphone, & Directory \$0.00

10. Miscellaneous & Non-Recurring \$0.00

11. Total Intrastate Retail Revenue (Sum of Lines 4 through 10) \$0.00

12. Uncollectibles (Bad Debt) written off during reported data month \$0.00

13. Net Intrastate Revenue (Subtract Line 12 from 11) \$0.00

This is the ILEC Online Carrier Remittance Worksheet entry form, which is modeled after the Carrier Remittance Worksheet template. Please fill out as you would the standard Carrier Remittance Worksheet. You may click on question mark (?) areas with your mouse for more information on particular line items. You may either tab through each line item or use your mouse to click on specific line items. Cells outlined in blue are automatically calculated and cannot be altered.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

SECTION 3 - PAYMENT CALCULATION	
14. Assessment Rate	1.4500
15. ILEC: Total Number Of Access Lines	0
16. Gross KUSF Assessment (Line 14 x Line 15)	\$0.00
17. KUSF Support Payable (ILECS Only)	\$0.00
Lifeline Discount Calculation	
1.) # Lifeline Lines	0
1.) Discount Per Line	\$0.00
1.) Total Lifeline Discount	\$0.00
2.) # Lifeline Lines	0
2.) Discount Per Line	\$0.00
2.) Total Lifeline Discount	\$0.00
Total Lifeline Lines (#1 + #2)	0
Total Lifeline Discount (#1 + #2)	\$0.00
18. Total Lifeline Discount	\$0.00
Total KUSF Assessment	
19. Total KUSF Assessment (Line 16 - Line 17 - Line 18)	\$0.00
20. Assessment Transferred From Affiliate/Subsidiary (Enter 4 Digit Affiliate/Subsidiary Company Code)	e.g. KS000000 0000
20. Assessment Transferred From Affiliate/Subsidiary (Enter Amount)	\$0.00 <small style="color: red;">The amount entered must be a positive number.</small>
21. Net KUSF Assessment/(Payment) Due (Line 19 + Line 20)	\$0.00
<div style="border: 1px solid black; padding: 2px;"> Remittance Worksheets and Payments are due on the 15th day of the current month, unless on a weekend or a holiday, then due the next business day. Remittance worksheets received by GVNW after the due date are subject to a 1.0% (12% APR) or \$100, whichever is greater, Late Worksheet Penalty. Payments received by CoreFirst after the due date are subject to a 1% (APR 12%) Late Payment Penalty. </div>	
21. Late Worksheet Penalty	\$100.00

Cells outlined in blue are automatically calculated and cannot be altered. If a Carrier Remittance Worksheet is being submitted after the due date, the Late Worksheet Penalty will automatically be calculated and will be shown here. The Late Worksheet Penalty is \$100 or 1% of the Net KUSF Assessment (Payment) Due, whichever is greater.

Line 20 Note: ONLY APPLIES TO ILECS/NON-ILECS THAT TRANSFER KUSF ASSESSMENT. Please enter the Affiliate/Subsidiary 4-digit company code that you are transferring from. The amount listed must be a positive number.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

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KUSF > WORKSHEET SUBMISSION - NON LEC

FRIDAY, JULY 22, 2011

Worksheet Online Submission - Non LEC

A. Company Code KSO

B. Submission Date 07/22/2011

C. KUSF Assessments Collected from Customers
(Collected for Revenue Data Months Reported in Block E) \$0.00

D. Reporting Basis -- Please Select --

E. Revenue Data Month
Plan Year 2011 (Mar '11 - Feb '12)
Data Period February
Cut Off Date For Revenue Period 3/15/2012

F. Worksheet Submission Type -- Please Select --

SECTION 1 - CARRIER IDENTIFICATION

1. Company Name Wireless PCS LLC

2. Primary Communication Business WIRELESS
Agent - Attachment B must be filed for current fiscal year

3. Agent Company Name

3b. Agent Name

SECTION 2 - INTRASTATE RETAIL REVENUE DATA

4. Local Exchange Service \$0.00

5. Local / Intrastate Private Line \$0.00

6. Wireless, Paging Charges (Include AirTime and Roaming) \$0.00

7. Interconnected VoIP \$0.00

8. Intrastate Switched Toll (Report Separately on Non-ILEC Worksheet) \$0.00

9. Alternative Access, Payphone, & Directory \$0.00

10. Miscellaneous & Non-Recurring \$0.00

11. Total Intrastate Retail Revenue (Sum of Lines 4 through 10) \$0.00

12. Uncollectibles (Bad Debt) written off during reported data month \$0.00

13. Net Intrastate Revenue (Subtract Line 12 from 11) \$0.00

This is the Non-ILEC Online Carrier Remittance Worksheet entry form, which is modeled after the Carrier Remittance Worksheet template. Please fill out as you would the standard Carrier Remittance Worksheet. You may click on question mark (?) areas with your mouse for more information on particular line items. You may either tab through each line item or use your mouse to click on specific line items. Cells outlined in blue are automatically calculated and cannot be altered.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

SECTION 3 - PAYMENT CALCULATION	
14. Assessment Rate	<input style="width: 95%;" type="text" value="0.0618"/>
15. Total Number Of Access Lines (N/A)	<input style="width: 95%;" type="text" value="0"/>
16. Gross KUSF Assessment (Line 13 x Line 14)	<input style="width: 95%;" type="text" value="\$0.00"/>
17. KUSF Support Payable	<input style="width: 95%;" type="text" value="\$0.00"/>
Lifeline Discount Calculation	
1.) # Lifeline Lines	<input style="width: 95%;" type="text" value="0"/>
1.) Discount Per Line	<input style="width: 95%;" type="text" value="\$0.00"/>
1.) Total Lifeline Discount	<input style="width: 95%;" type="text" value="\$0.00"/>
2.) # Lifeline Lines	<input style="width: 95%;" type="text" value="0"/>
2.) Discount Per Line	<input style="width: 95%;" type="text" value="\$0.00"/>
2.) Total Lifeline Discount	<input style="width: 95%;" type="text" value="\$0.00"/>
Total Lifeline Lines (#1 + #2)	<input style="width: 95%;" type="text" value="0"/>
Total Lifeline Discounts (#1 + #2)	<input style="width: 95%;" type="text" value="\$0.00"/>
18. Total Lifeline Discount	<input style="width: 95%;" type="text" value="\$0.00"/>
Summary	
19. Total KUSF Assessment (Line 16 - Line 17 - Line 18)	<input style="width: 95%;" type="text" value="\$0.00"/>
20. Assessment Transferred to ILEC Affiliate (Enter 4 Digit Affiliates/ILEC's Company Code)	e.g. KS000000 <input style="width: 95%;" type="text" value="0000"/>
21. Net KUSF Assessment/(Payment) Due (Line 19 + Line 20)	<input style="width: 95%;" type="text" value="\$0.00"/>
<div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Remittance Worksheets and Payments are due on the 15th day of the current month, unless on a weekend or a holiday, then due the next business day. Remittance worksheets received by GVNW after the due date are subject to a 1.0% (12% APR) or \$100, whichever is greater, Late Worksheet Penalty. Payments received by CoreFirst after the due date are subject to a 1% (APR 12%) Late Payment Penalty. </div>	
Late Worksheet Penalty	<input style="width: 95%;" type="text" value="\$0.00"/>

Cells outlined in blue are automatically calculated and cannot be altered. If a Carrier Remittance Worksheet is being submitted after the due date, the Late Worksheet Penalty will automatically be calculated and will be shown here. The Late Worksheet Penalty is \$100 or 1% of the Net KUSF Assessment (Payment) Due, whichever is greater.

Line 20 Note: ONLY APPLIES TO ILECS/NON-ILECS THAT TRANSFER KUSF ASSESSMENT. Please enter the Affiliate/Subsidiary 4-digit company code that you are transferring from. The amount listed must be a negative number.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

SECTION 4 - CHANGE IN COMPANY STATUS

- Click Here: Change In Company Status

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- Click Here: Change In Company Status

22. Change In Business Operations

Business Sold Date Select Date

Business Merged Date Select Date

Business Ceased Date Select Date

Surviving Legal Entity

Company Sold to/Merged With

SECTION 5 - ELECTRONIC SIGNATURE

Completed By

Position/Title

Executed On The Date

AGREE TO TERMS

By checking the box and clicking 'Submit Your Worksheet', I verify that I am the above named person, that I am a duly authorized agent of the above named company, that I have knowledge of the matters contained in this form, and that this form is true and correct. By submitting this form electronically, and attaching my electronic signature, I hereby declare under the penalty of perjury under the laws of Kansas, that the foregoing is true and correct.

- Click Here: Agree To Terms

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Section 4 – Change in Company Information Status applies only to those companies who need to state a change in company status, such as a merger, business ceasing etc. If this applies, you will click on the box called “Click Here – Change in Company Status”. If this does not apply, please skip this section.

Section 5 – Electronic Signature: Please complete the Electronic Signature and click on the box “Click Here: Agree to Terms. Once you click the box you will see a **“Submit Your Worksheet”** line item appear that you must click on in order to complete the worksheet submission.

Note: If there are errors, the worksheet will not be submitted and an error message will appear at the top of the webpage and an asterisk (*) in red will appear next to the line item where the error occurred. Once the error is corrected the worksheet may be submitted.

KUSF Online Carrier Remittance Worksheet Entry Form Instructions – Company

Worksheet Online Submission Confirmation

Congratulations. KUSF Online submission was successful!

The worksheet submission will be placed in **PENDING APPROVAL** status until it is reviewed and approved by the KUSF Administrator.

The online submission generated an e-mail to the KUSF Administrator and to all parties associated with the Company in regards to your worksheet submission. If you do not receive an e-mail shortly, please check your Spam folder or Junk mail folder as it could have been moved there by your spam filters.

If the submission occurred outside of our normal operating hours of M-F, 8:00 a.m. - 5:00 p.m. CDT, it may take anywhere from 24-72 hours for a response.

If you have any questions/concerns, please contact the KUSF Administrator immediately at (217) 862-1550.

- KUSF Administrator

Submit another worksheet? [\[Click Here \]](#)

Back to KUSF home page? [\[Click Here \]](#)

Once you have submitted your worksheet you will receive this worksheet confirmation page. You will also receive an email stating that your worksheet was submitted and is Pending Approval. You may either choose to go back to the KUSF home page and logout, or submit another worksheet.

Once the worksheet is approved, you will receive another email confirming that your worksheet was approved. If your worksheet is rejected, you will receive an email stating the reason for rejection.